

**EMPLOYMENT OPPORTUNITY  
ANNOUNCEMENT NUMBER: HNALL 10/45**

**OPEN TO:** All Interested Candidates  
**POSITION:** **Public Health Specialist (Addiction), FSN-12, FP-3\***  
**OPENING DATE:** November 19, 2010  
**CLOSING DATE:** December 3, 2010  
**WORK HOURS:** Full-time, 40 hours/week  
**ANNUAL SALARY:** \*Not-Ordinarily Resident (holding diplomatic passport): US\$76,219 (Starting salary)  
(Position Grade: FP-3 will be confirmed by HHS Headquarters)  
\*Ordinarily Resident: US\$27,368 (Starting salary)  
(Position Grade: FSN-12)

**LENGTH OF HIRE:** Long-term. Actual filling of the position is contingent upon the availability of funds.

The Embassy of the United States of America in Hanoi is seeking an individual for employment in Vietnam for the position of Public Health Specialist (Addiction) in its Substance Abuse and Mental Health Services Administration (SAMHSA) Office.

**BASIC FUNCTIONS OF THE POSITION**

Incumbent of this position will act as the senior addiction program manager and key public health technical advisor to the Substance Abuse Treatment Advisor in the Substance Abuse and Mental Health Services Administration (SAMHSA) Office that is responsible for programs conducted in the area of addiction treatment services. The incumbent's responsibilities include an active technical advisory role to the Vietnamese Ministry of Health and implementing partner to ensure a country approach to addiction services is maintained when targeting Vietnam's HIV/AIDS epidemic.

Please contact the Human Resources Office at 3850-5000 X5127 for further inquiries.

**QUALIFICATION REQUIREMENTS**

**NOTE:** All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each item.

**(1)** Doctoral Degree - Ph.D, DrPH, MD, (or host country equivalent) in the field of Social Work, Public Health, Nursing, or Medicine or other social science disciplines is required. **(2)** Must have at least five years in progressively more responsible positions in the field of public health and/or development with at least three of this experience with a U.S. Government Agency or other international/local organization or donor. Prior experience and technical or policy related knowledge in some combination of HIV/AIDS, Addictions, health policy, project management is required. **(3)** Must have a comprehensive knowledge of the concepts, principles, techniques and practices of HIV/AIDS, Addictions, STI's, and other infectious diseases of importance to Vietnam is required. Knowledge and understanding of Vietnam's health system, especially the public/military health sector, and the appropriate government and non-government entities and the international/national/local health response in Vietnam is required. Practical knowledge of health services, health sector reform, and the international/national/local health response in Vietnam is required. **(4)** Must have the ability to use word processing, excel, power point systems and statistical software (this will be tested). The ability to influence other collaborative organizations engaged in addiction treatment programs to adopt appropriate strategies for improving the programs for patients is required. **(5)** Level 4 (Fluent) Speaking/Reading/Writing English is required (this will be tested). Level 4 (Fluent) Speaking/Reading/Writing Vietnamese is required.

You may download the application form at [http://vietnam.usembassy.gov/job\\_opportunities.html#appforms](http://vietnam.usembassy.gov/job_opportunities.html#appforms). Paper copies are also available from the security guard main gate at the U.S. Embassy, 7 Lang Ha Street, Hanoi between the hours of 8:00 A.M. - 5:00 P.M., Monday through Friday.

**ADDITIONAL SELECTION CRITERIA**

Please see post eligibility & qualification requirements on the bulletin board in Human Resources Office or on

the Embassy website.

**SUBMIT APPLICATION TO**

Human Resources Office

U.S. Embassy Hanoi

No. 7 Lang Ha, Dong Da, Hanoi

Tel. 84-4-3850-5000

FAX: 84-4-3850-5019

**CLOSING DATE FOR THIS POSITION: DECEMBER 3, 2010**

(All applications must be received by the closing date to receive consideration. Only short listed applicants will be contacted for interviews. If you do not hear from us within 4 weeks from the closing date, your application was not successful.)